

## EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

**Committee:** Council **Date:** 17 December 2013

**Place:** Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 9.30 pm

**Members Present:** Councillors Mrs M Sartin (Chairman), A Boyce (Vice-Chairman), K Angold-Stephens, R Bassett, W Breare-Hall, T Church, Mrs T Cochrane, R Cohen, L Girling, Mrs A Grigg, J Hart, Ms J Hart, D Jacobs, Ms H Kane, P Keska, Ms Y Knight, L Leonard, Mrs M McEwen, A Mitchell MBE, R Morgan, S Murray, J Philip, Mrs C Pond, B Rolfe, B Sandler, Ms G Shiell, Mrs P Smith, P Spencer, D Stallan, Ms S Stavrou, H Ulkun, G Waller, A Watts, Mrs E Webster, C Whitbread, Mrs J H Whitehouse, J M Whitehouse, D Wixley and J Wyatt

**Apologies:** Councillors K Avey, Mrs H Brady, R Butler, G Chambers, K Chana, Mrs R Gadsby, P Gode, Mrs S Jones, J Knapman, Mrs J Lea, A Lion, H Mann, J Markham, G Mohindra, Mrs T Thomas, Mrs L Wagland and Ms S Watson

**Officers Present:** G Chipp (Chief Executive), D Macnab (Deputy Chief Executive), I Willett (Assistant to the Chief Executive), C O'Boyle (Director of Corporate Support Services), R Palmer (Director of Finance and ICT), G Lunnun (Assistant Director (Democratic Services)), A Mitchell (Assistant Director (Legal)), M Jenkins (Democratic Services Assistant), T Carne (Public Relations and Marketing Officer), A Hendry (Democratic Services Officer) and R Perrin (Democratic Services Assistant)

### 71. WEBCASTING INTRODUCTION

The Assistant to the Chief Executive reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

### 72. MINUTES

#### **RESOLVED:**

That the minutes of the meeting held on 5 November 2013 be taken as read and signed by the Chairman as a correct record.

### 73. DECLARATIONS OF INTEREST

(1) The Deputy Chief Executive made a declaration of interest in respect of Item 14 Directorate Restructuring as this referred to his employment with the Council. He advised that he would be leaving the meeting during the consideration of that item. The same declaration applied to the Assistant to the Chief Executive, Director of Finance and ICT, Director of Corporate Support Services, Assistant Director of Democratic Services and Assistant Director of Corporate Support Services (Legal) who would also leave the meeting for this item.

(2) Pursuant to the Council's Code of Member Conduct, Councillor Angold-Stephens made a Disclosable Pecuniary Interest on behalf of the Loughton Resident's Association (LRA) members present, Councillors Cochrane, Cohen, Girling, Hart, Leonard, Pond and Wixley in respect of agenda item 15 Report of the Licensing Committee – Street Trading - Markets as the LRA benefitted financially from the sale of second hand books at a stall in Loughton market. He advised that the members in question had obtained dispensation from the Monitoring Officer in order to participate in the discussion on the item as this maintained the political balance of the meeting. He added that individual LRA members did not benefit financially from this. He added a further Non Pecuniary Interest regarding the market at The Broadway as a member of the Broadway Town Centre Partnership.

## **74. ANNOUNCEMENTS**

### **(a) Announcements by the Chairman of the Council**

#### **(i) Chelmsford Cathedral Carol Service**

The Chairman reported that she had attended a carol service at Chelmsford Cathedral for the deaf and deafblind with sign language, on 13 December.

#### **(ii) Community Safety Team**

The Chairman expressed her thanks and those of the Community Safety Team to local people who had donated toys to go to the Women's Refuge. The gifts had been collected by St. Winifred's Church, customers and staff at Tesco in Waltham Abbey and customers of Theydon Oak.

#### **(iii) Inclusion Project**

The Chairman reported that she had attended a Christmas party in Waltham Abbey Town Hall organised by the Council's Sports and Leisure Development Team as part of the Inclusion Project they were currently running. She thanked the team for donating the proceeds of the raffle to her charities.

#### **(iv) Davenant School**

The Chairman reported on the Christmas concert which she had attended at Davenant School. The impressive programme had included a wide variety of music performed to a very high standard.

#### **(v) Chairman's Carol Service**

The Chairman thanked members who had attended the Carol service held in Roydon on 13 December.

#### **(vi) Floral Display**

The Chairman announced that she intended sending the flowers from tonight's meeting to Honey Lane Care Home, Waltham Abbey.

The Chairman expressed her thanks to G Woodhall, Democratic Services Officer for selling tickets prior to this meeting for the raffle run by Mrs S Hawkins for the Chairman's charities.

**(b) Announcements**

The Leader advised that he had no announcements to make under this heading.

**(c) Announcements by Portfolio Holders**

There were no announcements to be made under this heading.

**75. PUBLIC QUESTIONS (IF ANY)**

There were no public questions.

**76. QUESTIONS BY MEMBERS UNDER NOTICE**

There were no questions from members under notice.

**77. REPORTS FROM THE LEADER AND MEMBERS OF THE CABINET**

The Council received written reports from the Asset Management and Economic Development Portfolio Holder, the Environment Portfolio Holder, the Finance and Technology Portfolio Holder, the Housing Portfolio Holder, the Leisure and Wellbeing Portfolio Holder, the Planning Portfolio Holder, the Safer, Greener and Transport Portfolio Holder and the Support Services Portfolio Holder.

The Chairman invited the Leader to provide an oral report and other members of the Cabinet give an oral update of their written reports.

**(a) The Leader of the Council**

Councillor Whitbread advised that he had attended the Economic Development Group on 12 November to discuss potential improvements to the rail link between Stansted Airport and London. He also went to a separate meeting at Stansted Airport where he met the new director of the airport.

Councillor Whitbread said he met the Leader of London Borough of Redbridge Council regarding the Central Line. At the meeting they had requested assurances from Transport for London that there would be better investment in the line and that resources would not be diverted to Crossrail.

The Leader had hosted the Joint Locality Board where they received a presentation about Health and Social Care. He also advised that they had also received a report advising that the switching off of street lighting in some parts of the district would not be operated until first week in January 2014.

The Leader reported that he had attended a meeting of Leaders of Essex authorities at which he had been advised that the police would be withdrawing match funding for PCSOs. Attempts were being made for the decision to be revisited.

**(b) Planning Portfolio Holder**

Councillor Bassett reported that a presentation by the Planning Barrister, Mr M Beard, had taken place on 18 November. The current Local Plan was mainly consistent with the National Planning Policy Framework. The Portfolio Holder believed that there was a 5 year land supply in the district. He advised that due to the district's exceptional setting, the Lee Valley Regional Park and motorways he believed it was less vulnerable to potential development than other areas.

**(c) Support Services Portfolio Holder**

Councillor Ulkun updated his report regarding the Electoral Canvass 2013. The figure relating to updates made to the register by text, internet or telephone now stood at 22,475. The number of households having completed registration was now 94.5%, with the total of voters yet to register reduced to 3,300.

**(d) Finance and Technology Portfolio Holder**

Councillor Stavrou updated members on her report. The Chancellor of the Exchequer's autumn statement had shown signs of an improvement in the economy. He had acknowledged that local authorities were making large savings and they had been excluded from further reductions in funding. The proposal to take away money from New Homes Bonus and allocate it to Local Enterprise Partnerships was no longer being pursued but the scheme remained under review. The increase in business rates had been capped at 2% with the Government promising to compensate local authorities for any losses.

**78. QUESTIONS BY MEMBERS WITHOUT NOTICE****(a) Conservation**

Councillor P Spencer referred to the written report of the Safer, Greener and Transport Portfolio Holder regarding potential Conservation Area designation of the St. John's Church area, Buckhurst Hill and asked when designation would take place.

Councillor Waller, Safer, Greener and Transport Portfolio Holder advised that any views on the proposal would be welcomed and he could not anticipate the outcome of the process.

**(b) Sir Winston Churchill Public House Site, Loughton**

Councillor S Murray referred to the written report of the Asset Management and Economic Development Portfolio Holder regarding the Sir Winston Churchill Public House site in Loughton considered at the District Development Control Committee on 11 December 2013. He said there was local anger in Loughton about the decision and advised that it was important for the Council to disassociate from the remarks made by certain members about the Loughton Broadway community.

Councillor Grigg, Asset Management and Economic Development Portfolio Holder advised that although she was not directly aware of local anger, she did know that there were strong local feelings expressed at the meeting. The Portfolio Holder pointed out that a number of improvements had been made to the area during past years and she considered that the development would further improve the area. She said that she did not associate herself with any disparaging remarks about the local community.

**(c) Park Home Licensing**

Councillor B Rolfe referred to the written report of the Housing Portfolio Holder regarding Park Homes. He asked for an assurance that ward councillors would be consulted and there would be prior notice issued on any decisions made.

Councillor Stallan, Housing Portfolio Holder confirmed that copies of consultation documents would be sent to ward members prior to residents. He re-affirmed that the Council would work with park home residents.

**(d) Stansted Airport**

Councillor P Smith asked the Leader and Asset Management and Economic Development Portfolio Holder about the recent visit the Leader made to the Chief Executive of Stansted Airport. She said it had been made clear previously that there would be little employment opportunities at the airport for residents of this District and she urged the Leader when next meeting airport representatives to emphasise the need for greater opportunities.

Councillor Whitbread, the Leader, advised that he had attended a positive meeting at Stansted Airport, alongside a representative from the Department of Work and Pensions. He would be meeting airport representatives on a regular basis and would continue to look for better employment opportunities for the district.

**(e) Park Home Licences**

Councillor Y Knight referred to the written report of the Housing Portfolio Holder regarding consultation on authorised Gypsy, Roma and Traveller caravan sites and requested that members have access to all the reports involved.

Councillor Stallan, Housing Portfolio Holder advised that members with such sites in their wards would be consulted.

**(f) Sir Winston Churchill Public House Site, Loughton**

Councillor Ms J Hart referred to the written report of the Asset Management and Economic Development Portfolio Holder and suggested there had been a lack of consultation with Loughton Broadway residents and traders. She felt that consultation should have taken longer and that the planning application should have been submitted to Area Plans South Sub-Committee in the first instance.

Councillor Grigg, Asset Management and Economic Development Portfolio Holder, replied that she believed the agreed consultation processes had been followed and there needed to be a consistent policy applied across the District.

Councillor Bassett, Planning Portfolio Holder, added that there had been a lot of consultation about the proposal and the Council's Constitution specified which planning applications had to be submitted direct to the District Development Control Committee.

**(g) North Weald Airfield**

Councillor J M Whitehouse referred to options for further income generation and suggested having regard to the pressures for parking in the Epping – North Weald corridor that consideration should be given to a Park and Ride Scheme and Shuttle Bus Scheme on the airfield.

Councillor Grigg advised that consultants were currently looking at options for the airfield and she anticipated they would include a possible park and ride scheme.

**(h) St. John's Road Development**

Councillor J H Whitehouse asked the Asset Management and Economic Development Portfolio Holder when would a public statement be made on this development.

Councillor Grigg, Asset Management and Economic Development Portfolio Holder advised that a report to Council would be submitted soon.

**(i) Sir Winston Churchill Public House Site, Loughton**

Councillor K Angold-Stephens asked the Housing Portfolio Holder if he agreed that the public perception would have been improved if he had excluded himself from the District Development Control Committee meeting at which the planning application for the site had been considered. He also asked the Portfolio Holder if he now regretted his motion to exclude all members of the public from the meeting.

Councillor Stallan, Housing Portfolio Holder, advised that he had sought advice from the Monitoring Officer about his participation in the meeting and believed he had acted correctly. He advised that the public had listened to the objectors in silence but had not afforded the applicant's agent the same privilege so he had no regrets about his motion and a majority view had been taken at the meeting.

**79. MOTIONS**

The Chairman reported that there were no motions to be considered at this meeting.

**80. REPORT OF THE CABINET - LOCAL COUNCIL TAX SUPPORT SCHEME 2014/15**

**Mover: Councillor Stavrou, Finance and Technology Portfolio Holder**

Councillor Stavrou presented a report recommending no changes to the Local Council Tax Support Scheme 2014/15.

**Report as first moved ADOPTED**

**RESOLVED:**

That, in view of the consultation responses and experience of the 2013/14 scheme, no changes be made to the scheme for 2014/15.

**81. REPORT OF THE CABINET - SUPPLEMENTARY CAPITAL ESTIMATE - PURCHASE OF LEASEHOLD INTEREST - PROPERTIES IN TORRINGTON DRIVE, LOUGHTON**

**Mover: Councillor Grigg, Asset Management and Economic Development Portfolio Holder**

Councillor Grigg presented a report regarding a supplementary capital estimate for the purchase of the long leasehold Head Lease interest of properties in Torrington Drive, Loughton. She sought and obtained leave of the Council to correct an error in report that reference should have been made to 2 – 18 Torrington Drive and not 2 – 8. She also reported that Sainsbury's had advised that they did not require the car park in Burton Road and it would revert to the Council on surrender of the Head Lease.

**Report as amended ADOPTED****RESOLVED:**

That a supplementary capital estimate in the sum of £3,484,000 be approved for the purchase of the long leasehold Head Lease interest of 2 – 18 Torrington Drive, Loughton including the Sainsbury's store, car park and a 0.121 acre car park in Burton Road.

**82. REPORT OF THE CABINET - CALENDAR OF COUNCIL MEETINGS 2014/15**

**Mover:** Councillor Ulkun, Support Services Portfolio Holder

Councillor Ulkun presented a report regarding the Calendar of Council Meetings 2014/15.

**Report as first moved ADOPTED****RESOLVED:**

That the Calendar of Council Meetings 2014/15 attached as Appendix 1 to these minutes be agreed.

**83. OVERVIEW AND SCRUTINY****(a) Report of the Chairman of the Overview and Scrutiny Committee**

The Council received a written report from Councillor Morgan, the Chairman of the Overview and Scrutiny Committee.

**(b) Reports of the Overview and Scrutiny Committee**

The Chairman announced that there were no reports to be considered under this item.

**(c) Reports of Overview and Scrutiny Panels:****(i) Report of the Overview and Scrutiny Review Task and Finish Panel**

Councillor Angold-Stephens, Chairman of the Overview and Scrutiny Review Task and Finish Panel, presented a report regarding the completed Overview and Scrutiny Review. He drew attention to the section regarding local scrutiny of health issues.

Councillor Watts reported that the Audit and Governance Committee had received the report and had agreed that the proposals were robust.

**RESOLVED:**

- (1) That the proposals arising from the review as set out in the Appendix 2 to these minutes be approved; and

- (2) That the amendments to the Overview and Scrutiny Procedural Rules as set out in Appendix 3 to these minutes be adopted and incorporated into the Council's Constitution.

#### **84. DIRECTORATE RESTRUCTURING**

The Council considered a report from the Head of Paid Service regarding Directorate Restructuring.

The Directorate Restructure aimed to achieve the following:

- (a) make efficiency savings whilst protecting services to the public;
- (b) encourage cooperative working within and beyond the Council; and
- (c) embed an agreed set of values and behaviours into working practices.

Following a consultation process with staff and staff representatives, the proposals reduced the number of Director posts from 7 to 4 and the number of Assistant Director posts reduced from 18 to 16. There would be a salary increase for the Assistant Directors to account for their greater responsibilities.

The Head of Paid Service advised that the one-off costs of 371,400 associated with the proposed voluntary redundancies, meant the payback period for this new structure would be 12.6 months. The overall reduction in salary costs of top management would be £353,700.

#### **RESOLVED:**

- (1) That the revised Directorate Structure attached as Appendix 4 to these minutes reflecting the proposals recommended below be approved;
- (2) That the following posts be deleted from the establishment with effect from 1 April 2014, namely
  - Deputy Chief Executive,
  - Director of Corporate Support Services,
  - Director of Finance and ICT,
  - Director of Housing, and
  - Director of Planning and Economic Development;
- (3) That the post of Director of Environment & Street Scene be deleted from the establishment with effect from 1 June 2014;
- (4) That the post of Assistant to the Chief Executive be deleted from the establishment with effect from 15 June 2014;
- (5) That the termination of the employment of the Director of Planning and Economic Development on 31 March 2014, the Director of Environment & Street Scene on 31<sup>st</sup> May 2014 and the Assistant to the Chief Executive on 15 June 2014 be agreed on the grounds of voluntary redundancy/early retirement, in accordance with the costs reported;
- (6) That four new Director posts be created with effect from 1 April 2014, namely;



- Director of Communities,
  - Director of Governance (Solicitor to the Council & Monitoring Officer),
  - Director of Neighbourhoods (Deputy Chief Executive), and
  - Director of Resources (Chief Financial Officer /s151 Officer);
- (7) That the salary scale for the four new Director posts be agreed as reported;
- (8) That in accordance with the views of the Restructuring Panel, the following appointments be agreed by Council with effect from the 1 April 2014,
- |   |            |
|---|------------|
| • Director of Communities,  | A. Hall,   |
| • Director of Governance<br>(Solicitor to the Council & Monitoring Officer) | C.O'Boyle, |
| • Director of Neighbourhoods (Deputy Chief Executive)                       | D. Macnab, |
| • Director of Resources (Chief Financial Officer /s151 Officer)             | R. Palmer; |
- (9) That the following posts be deleted from the establishment with effect from 1 April 2014, namely,
- Assistant Director (Benefits),
  - Assistant Director (Revenues),
  - Assistant Director (Accountancy),
  - Assistant Director (ICT),
  - Assistant Director (Facilities Management & Emergency Planning),
  - Assistant Director (HR),
  - Assistant Director (Legal),
  - Assistant Director (Development Control),
  - Assistant Director (Forward Planning, Conservation & Policy),
  - Assistant Director (Building Control),
  - Assistant Director (Community & Culture),
  - Assistant Director (Housing Property),
  - Assistant Director (Housing Operations),
  - Assistant Director (Private Sector & Resources),
  - Assistant Director (Environmental and Neighbourhoods),
  - Assistant Director (Technical Services),
  - Assistant Director (Performance & Operations), and
  - Chief Internal Auditor;
- (10) That the post of Assistant Director (Democratic Services) be deleted from the establishment with effect from 15 June 2014;
- (11) That the termination of the employment of the Assistant Director (Facilities Management & Emergency Planning) on 31 March 2014 and the Assistant Director (Democratic Services) on 14 June 2014 be agreed on the grounds of voluntary redundancy/early retirement, in accordance with the costs reported;
- (12) That the following new posts be created with effect from 1 April 2014,
- Assistant Director (Human Resources),
  - Assistant Director (Benefits),
  - Assistant Director (Revenues),
  - Assistant Director (Accountancy),
  - Assistant Director (ICT & Facilities Management),
  - Assistant Director (Governance & Performance Management),

- Assistant Director (Legal Services),
- Assistant Director (Development Management),
- Assistant Director (Neighbourhood Services),
- Assistant Director (Technical Services),
- Assistant Director (Forward Planning & Economic Development),
- Assistant Director (Housing Property),
- Assistant Director (Housing Operations),
- Assistant Director (Private Sector Housing & Communities Support),
- Assistant Director (Community Services) and
- Chief Internal Auditor;

- (13) That in accordance with Council restructuring practice, the direct assimilation of current post holders into the new Assistant Director positions be agreed as follows;

Current Post Title	New Post Title	Name
Assistant Director (HR)	Assistant Director (HR)	P. Maginnis
Assistant Director (Benefits)	Assistant Director (Benefits)	J. Twinn
Assistant Director (Revenues)	Assistant Director (Revenues)	R. Pavey
Assistant Director (Accountancy)	Assistant Director (Accountancy)	P.Maddock
Assistant Director (Legal)	Assistant Director (Legal Services)	A Mitchell
Assistant Director (Development Control)	Assistant Director (Development Management)	N. Richardson
Assistant Director (Community & Culture)	Assistant Director (Community Services)	J. Chandler
Assistant Director (Housing Property)	Assistant Director (Housing Property)	P Pledger
Assistant Director (Housing Operations)	Assistant Director (Housing Operations)	R. Wilson
Assistant Director (Private Sector & Resources)	Assistant Director ( Private Sector Housing and Communities Support)	L.Swan
Assistant Director (Forward Planning, Conservation & Policy)	Assistant Director (Forward Planning & Economic Development)	K.Polyzoides
Assistant Director (Environmental & Neighbourhoods)	Assistant Director (Neighbourhood Services)	J. Nolan
Assistant Director (Technical Services)	Assistant Director (Technical Services)	Q. Durrani

- (14) That in accordance with Council restructuring practice, the direct assimilation of current post holder, B. Bassington, into the new Chief Internal Auditor position be

agreed;

- (15) That a temporary post of Assistant Director (Economic Development & Asset Management), for a fixed term of one year, reporting to the Director of Governance, be created with effect from 1 April 2014;
- (16) That the appointment process for the temporary Assistant Director (Economic Development & Asset Management) be by internal advertisement in the first instance and be conducted by the Director of Governance (Solicitor to the Council & Monitoring Officer) as soon as practicable;
- (17) That the appointment process for the new Assistant Director (ICT & Facilities Management) be ring-fenced to the current holder of the post of Assistant Director (ICT) and conducted by the Director of Resources (Chief Financial Officer/s151 Officer) as soon as practicable;
- (18) That the appointment process for the new Assistant Director (Governance & Performance Management) be by internal advertisement in the first instance and conducted by the Director of Governance (Solicitor to the Council & Monitoring Officer) as soon as practicable;
- (19) That the salary scale for the new Assistant Director posts and the Chief Internal Auditor be agreed as reported, subject to job evaluation;
- (20) That the legal advice from Essex Legal Services as to the processes adopted be noted;
- (21) That the Chief Executive be designated as the Returning Officer and Electoral Registration Officer for Epping Forest District with effect from 15 June 2014;
- (22) That the Monitoring Officer, in consultation with fellow Directors, reports to Council, via the Constitution & Member Services Scrutiny Panel, reviewing all officer delegations prior to the implementation of the new structure on the 1 April 2014;
- (23) That Members note the overall reduction in the costs of top management of £353,700 and that this provides a payback period of 12.6 months for the one-off costs of £371,400;
- (24) That the necessary adjustments are made to the Continuing Services Budgets and District Development Fund for 2014/15.

## **85. REPORT OF THE LICENSING COMMITTEE - STREET TRADING - MARKETS**

**Mover: Councillor Morgan, Member of the Licensing Committee who had chaired the Committee for this matter in the absence of the Chairman and Vice-Chairman**

Councillor Morgan submitted a report regarding established markets in the District, some of which required street trading consent.

**Amendment moved by Councillor Stallan and Seconded by Councillor Watts**

That the words after £355 in recommendation (1) be deleted and replaced with “be waived and subsequent renewal fees be reviewed on an annual basis.”

**Carried**

**Report as amended ADOPTED**

**RESOLVED:**

- (1) That the established markets currently operating in Loughton (Sunday Market), The Broadway, Loughton and High Street, Ongar be required to apply for consent in accordance with the Street Trading practice but that the fee of £355.00 be waived and subsequent renewal fees be reviewed on an annual basis;
- (2) That each applicant be required to advertise their application in a local newspaper in accordance with the Street Trading practice; and
- (3) That for any application to operate a new market in the District, the Council’s full requirements for issuing a licence be met.

**86. REPORT OF THE LICENSING COMMITTEE - TEMPORARY ROAD CLOSURE ORDERS**

**Mover: Councillor Angold-Stephens, Chairman of the Licensing Committee.**

Councillor Angold-Stephens submitted a report regarding Temporary Road Closure Orders. Responsibility for temporary road closures for events like street parties had been made by Essex County Council. However the County Council had advised the District Council that they were no longer undertaking this work and this authority should use its power to undertake this.

**First Amendment moved by Councillor J M Whitehouse and Seconded by Councillor J H Whitehouse**

“That the licence fee be waived for non-commercial event.”

**Withdrawn**

**Second Amendment Moved by Councillor Philip and Seconded by Councillor Whitbread.**

“That the Licensing Committee give further consideration to the charging of a fee for primarily charitable events and report thereon to a future Council meeting.”

**Carried**

**Report as amended ADOPTED**

**RESOLVED:**

- (1) That, subject to provision being made in the budget to employ an additional member of staff, the Council exercises its powers to make temporary road closure orders from 1 April 2014;

- (2) That subject to (3) below a fee of £170.00 be charged for a temporary road closure;
- (3) That the Licensing Committee give further consideration to the charging of a fee for primarily charitable events and report thereon to a future Council meeting ; and
- (4) That the following delegated authorities be approved and appropriate changes made to the Constitution:

Matter to be dealt with	Full Committee	Sub Committee	Officers
Application for a Road Closure Order		If an objection	If no objection made
All policy matters except the formulation of the licensing policy	All cases		

**87. REPORT OF THE LICENSING COMMITTEE - HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY - TAXI METERS**

**Mover:** Councillor Angold-Stephens, Chairman of the Licensing Committee.

Councillor Angold-Stephens submitted a report regarding Hackney Carriage and Private Hire Licensing Policy – Taxi Meters.

**Report as first moved ADOPTED**

**RESOLVED:**

- (1) That the Hackney Carriage and Private Hire Licensing Policy be amended to include provisions in relation to the installation of taxi meters; and
- (2) That the fares shown in the table attached as Appendix 5 to these minutes be put out to public consultation and that if no replies are received the fares be adopted and come into effect on 2 June 2014.

**88. CALL-IN AND URGENCY - NORTH WEALD MASTER PLAN - APPOINTMENT OF CONSULTANTS**

The Council noted that the Chairman of the Council had agreed that the decision of the Leader of the Council (a) to waive Contract Standing Orders C5 (Contracts exceeding £50,000 etc), C15 (Receipt and Custody of Quotations and Tenders) and C16 (Opening of Tenders and Quotations – Contracts in Excess of £25,000 and (b) appoint Savills as consultants to advise on the Council's interests within the North Weald Master Plan should be treated as a matter of urgency and not be subject to call-in.

**89. JOINT ARRANGEMENTS AND EXTERNAL ORGANISATIONS**

The Council received two reports from Councillor Kane, one of the Council's representatives on the Waltham Abbey Town Partnership and a third report also from Councillor Kane a Council representative on the Waltham Abbey Royal Gunpowder Mills Company.

The Council received a report from Councillor Morgan, Council representative on the Stansted Airport Community Trust Fund who advised that he would prepare a more detailed item for the Bulletin on the Trust Fund's activities. Councillor Bassett asked about the eligibility criteria for grants being extended to include applications from organisations in flightpath villages. Councillor Morgan advised that he would ask about this at the next meeting of the Trust.

**CHAIRMAN**